



## 2009 Film Submission Form

Film Title: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Primary Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Website: \_\_\_\_\_  
 Production Company: \_\_\_\_\_  
 Director(s): \_\_\_\_\_  
 Producer(s): \_\_\_\_\_  
 Screenwriter(s): \_\_\_\_\_  
 Date of Completion: \_\_\_\_\_ Running Time: \_\_\_\_\_  
 Original Language: \_\_\_\_\_ Subtitles: Yes No

### Film Categories:

#### Short films only:

- Short Film (under 25 minutes)
- Student Short Film (under 25 minutes)
- Animated Short Film (under 25 minutes)
- Documentary Shorts (under 25 minutes)

Available Screening Format(s):       DVD                       VHS

If this film has had any public screenings, list them or attach a sheet with a list:

Age group this film is appropriate: *select all that apply*

- pre-K
- Kindergarten – 2<sup>nd</sup> grade
- 3<sup>rd</sup> – 5<sup>th</sup> grade
- Middle School (6<sup>th</sup> – 8<sup>th</sup> grades)
- High School (9<sup>th</sup> – 12<sup>th</sup> grades)

World Premiere?	Yes	No
Midwest Premiere?	Yes	No
Michigan Premiere?	Yes	No

### Please Check One:

- Regular Deadline: postmarked by 09.15.09 – FREE (all films submitted with a postmark after 9/15/09 will be charged the Late Deadline fee.)
- Late Deadline: 10.15.09 - \$15 Shorts / \$10 Student Shorts

Does this film need to be returned\*\*?    YES              NO

*\*\*All submitted films will be returned approximately one week AFTER the scheduled festival.*

**Please attach a Film Synopsis (50 words or less):**

- All entries must be postmarked by the deadline date. All entries must be received by 11/01/09.
- Acceptable formats for submission: VHS or DVD.
- All films that are not in English must have English language subtitles.
- Each entry must be a separate submission which includes form and payment for each submission.
- Late entry Fees must be payable to "Saugatuck Center for the Arts" by check or money order. Fees from outside the US must be payable in US funds. No cash is allowed.
- Only submissions with completed entry forms and entry fee (if applicable) will be accepted.
- Mail your entry in a padded envelope or mailer box. Do NOT use fiber envelopes as the fibers can cause damage to the tapes.
- If you have listed a valid email address we will verify that we have received your entry.
- Exhibition prints must be sent to the Saugatuck Center for the Arts prepaid and return shipping will be paid by the SCA.
- Shorts and student shorts must be no longer than 25 minutes long.
- Releases for music and talent must be obtained by the filmmaker. The Saugatuck children's film festival is not liable for copyright infringement or unauthorized use.
- If your film has been selected to be screened at the festival we will request you send a press kit to include: stills, posters, postcards, and other publicity materials to maximize exposure for your film. These materials will not be returned.
- If your film has been selected to be screened at the festival we ask that it not be viewable in its entirety online on sites like MySpace or YouTube before the festival screening. Trailers or clips from the film are acceptable.
- The Saugatuck Children's Film Festival does not assume any liability for damage to films, videos, or publicity materials.
- Films must have been completed after July 1, 2006.
- All films must be appropriate for children under the age of 18.
- Non- selected films will be notified by Oct 15, 2009 via e-mail only.

**Entry shipping address:**

Saugatuck Center for the Arts  
 C/O Saugatuck Children's Film Festival  
 PO Box 940  
 Saugatuck, Michigan 49453

**Certification of Entry:**

I, the undersigned, acknowledge and agree to the following:

I have read, understood, and agree with the rules and regulations. To the best of my knowledge, all statements on this form are true. This film is not subject to any litigation nor is any litigation threatened. I am duly authorized to submit this film to the Saugatuck Children's Film Festival.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**OFFICE use only:**

Date received: \_\_\_\_\_

Late Entry Fee: \_\_\_\_\_

Saugatuck Children's Film Festival  
 November 16-20, 2009  
 PUBLIC SCREENING Saturday November, 21, 2009  
[info@sc4a.org](mailto:info@sc4a.org) | [www.sc4a.org](http://www.sc4a.org) | 269-857-2399