



SAUGATUCK CENTER FOR THE ARTS

Saugatuck Center for the Arts MAY – AUGUST 2017

The Saugatuck Center for the Arts (SCA) is a non-profit arts and cultural organization serving West Michigan's lakeshore community. We offer year-round live performances, classes and workshops for adults and children, outreach programs, festivals, exhibitions, a Farmer's Market, and professional theatre in the summer.

Inspired by the lush lakeshore environment that surrounds the Art Center, all of our classes include hands-on art making, outdoor kinesthetic activities, and healthy snacks to keep mind, body and spirit active and creative. Sessions provide guided exploration in a wide variety of creative arts.

The SCA (Education & Exhibition team) is CURRENTLY SEEKING:

- Summer Camp Studio Instructors (3)
- Summer Camp Studio & Administrative Intern (1)
- Growing Young Artists (Migrant program) Instructors (3)
- Growing Young Artists (Migrant program) Interns (3)

Education interns, assistants and instructors will work closely with the Education & Exhibition Manager to promote accessible, creative, healthy learning:

- Teaching kids and family classes (starting at 12 months!)
- Work flexible hours: minimum (6) maximum (25) hours per week
- Camps usually run 9 am – 11 am or 9 am- 1pm. Ranging from 1 day courses to 3 day and 5 day, weeklong camps.
- Camps are hosted both onsite at the SCA and offsite (field trips)
- Community outreach opportunities

OPPORTUNITIES, EXPECTATIONS & RESPONSIBILITIES MAY INCLUDE BY ARE NOT LIMITED TO:

- Completed at least 2-3 years at a university or college or at least 5 years of experience. *Encouraged majors include: Education, Art Education, Early Childhood, Art History, Fine Art* *Growing Young Artist instructors with Spanish speaking strengths are strongly desired
- Has experience working with children (12months +)
- Ability to take direction, work unsupervised and takes initiative
- Ability to work independently as well as collaboratively

- Flourishes in a team-teaching environment
- Highly organized and able to handle multiple tasks
- Exemplary interpersonal skills
- Outgoing, engaging personality
- Comfortable conducting kinesthetic activities (yoga)
- Deadline and detail oriented
- Prepare program materials and order supplies
- Assist with parent communications
- Travel to surrounding schools to implement programming
- Preserve and strengthen relationships with partnering schools organizations and visiting artists
- Ability to think creatively and resourcefully and share ideas
- Facilitate site preparation including prepping and organizing supplies, setting and cleaning up classroom

WHAT YOU WILL GAIN:

- Valuable classroom teaching experience with a range of ages and skill levels o Experience researching, developing and implementing thoughtful curriculum o Experience writing lesson plans
- Connection to local creatives and educators
- Experience working alongside professional artists
- Solid communications and non-profit administration experience
- The opportunity to interact with other professionals in the business, community, academic and nonprofit sectors
- A great professional recommendation for your valuable work
- Knowledge that you are making a difference in your community and the lives of children!

INTERNSHIP SUPERVISOR: Whitney Valentine, SCA Education & Exhibition Manager

PART TIME: 8 – 25 hours a week (depending on position)

FINANCIAL BENEFITS: Project Stipend, paid at the completions of the internship as well as education credit from a University or College.

Resume, cover letter and (4) examples of your personal artwork or (1) lesson you have written are mandatory to be considered for an interview.

- **BY February 13th please email requested documents to:**
Whitney Valentine, Education & Exhibitions Manager
whitney@sc4a.org